

Seventy First Classical Middle 2014- 2016 SIP

Seventy-First Classical Middle School
Cumberland County School System

Patricia Ramos, Principal
6830 Raeford Road
Fayetteville, NC 28304

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Overview

Plan Name

Seventy First Classical Middle 2014-2016 SIP

Plan Description

Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	2014-2016 To create a safe and caring climate that enhances learning	Objectives: 1 Strategies: 1 Activities: 4	Organizational	\$17900
2	2014-2016 To expect academic growth by all children	Objectives: 1 Strategies: 2 Activities: 2	Academic	\$2160
3	2014-2016 To recruit, select, develop and retain the very best personnel	Objectives: 3 Strategies: 3 Activities: 5	Organizational	\$0

Goal 1: 2014-2016 To create a safe and caring climate that enhances learning

Measurable Objective 1:

demonstrate a behavior that improves the climate of Seventy-First Classical Middle School by displaying a decrease in the incidences of discipline referrals and hallway incidences and accidents by 06/10/2016 as measured by a decrease in disciplinary referrals, accident reports and student and staff reports of bullying.

Strategy 1:

additional cameras, addition of walkie talkies, revised master schedule unique to each grade level, implementation of ISS program and revised duty roster - Staff will use monitored video cameras, walkie talkies and duty assignments to ensure the continued safety of students during transitions. A revised master schedule will be implemented to allow for reduction in hallway traffic and decrease in mixed grade level interactions.

An In School Suspension program will be implemented in the 2014-2015 school year. This part time position will endeavor to reduce classroom disruptions and ultimately result in a reduction of Out-of-School suspensions.

Activity - Purchase of Walkie Talkies (Radios)	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The school will purchase additional Motorola digital communication radios to ensure timely communication regarding school safety and climate.	Other	08/26/2014	06/10/2016	\$1000	Other	All staff.

Activity - Addition of part-time ISS certified staff member	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
A part-time ISS staff certified member will be hired to facilitate the newly created ISS program.	Recruitment and Retention	08/26/2014	06/10/2016	\$15400	State Funds	Administration

Activity - Revision of Master Schedule	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The master schedule will be revised to ensure that students in different grade levels move in different tracks to ensure a more orderly transition during class changes.	Policy and Process	08/26/2014	06/10/2016	\$0	No Funding Required	Administration, School Improvement Team

Activity - Purchase of Monitored Cameras	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Two additional cameras will be purchased and placed in high traffic areas.	Other	08/26/2014	06/10/2016	\$1500	General Fund	Administration

Goal 2: 2014-2016 To expect academic growth by all children

Measurable Objective 1:

A 10% increase of All Students will demonstrate a proficiency in mathematics, science, social studies and in English Language Arts by 06/10/2015 as measured by NC EOGs/EOCs and NC Final Exams.

Strategy 1:

Implement diagnostic tests to all students in targeted areas at the beginning of the instructional year. - Students will receive targeted instruction based on academic needs as evidenced by diagnostic assessments.

Activity - Differentiated Direct Instruction	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will plan lessons that are differentiated to meet the levels and abilities of all students. Lessons will be designed based on the areas where the most improvement is needed as evidenced by pre-assessment.	Direct Instruction	08/26/2014	06/10/2015	\$0	No Funding Required	All Certified Staff

Strategy 2:

Students will take bi-weekly common assessments to determine instructional needs - Students will take common assessments delivered via SchoolNet. Common Assessments will be development in common content PLCs and individual student data will be used to tailor lessons to student instructional needs.

Activity - Continued participation and training in use of SchoolNet to diagnose, assess and direct teaching.	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Staff will continue to participate in school, district and state based development opportunities related to effective PLCs, Common Assessments and SchoolNet.	Direct Instruction	08/26/2014	06/10/2015	\$2160	District Funding	All certified staff, district curriculum specialists.

Goal 3: 2014-2016 To recruit, select, develop and retain the very best personnel

Measurable Objective 1:

collaborate to develop and implement a revised master schedule that places an increased emphasis on the unique curricular needs for each grade level, to ensure more efficient use of instructional time and facilitate an increase in collaboration by 06/10/2016 as measured by evidence of a more orderly climate, increased teacher retention and increases in positive conditions on the teacher working conditions survey.

Strategy 1:

Revision of Master Schedule - The master schedule will be revised during the summer preceding the 2014-2015 school year. It will be discussed during the summer SIT retreat and implemented with SIT changes and/or approval during the 2014-2015 school year.

Activity - SIT Discussion and Revision of Master Schedule	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
During the 2014 Summer SIT Retreat, the SIT team will review and/or revise the master schedule presented by administration for full implementation during 2014-2015 school year.	Policy and Process	08/05/2014	06/10/2016	\$0	No Funding Required	Administration , SIT Team Members

Measurable Objective 2:

collaborate to increase the efficacy of professional learning communities by 06/10/2016 as measured by increased student growth and proficiency and evidence of collaboration through PLC minutes.

Strategy 1:

Create structured and highly effective PLCs that are focused on student data - Through training and modeling, staff will create an atmosphere of collaboration that is focused on achieving student growth through the continual examination of individual student data.

Activity - Teacher Training on PLCs	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teacher development on effective PLCs.	Professional Learning	08/26/2014	06/10/2016	\$0	No Funding Required	All Certified Staff

Activity - Review of PLC Minutes	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Administration will continually review PLC minutes submitted by PLC chairs.	Policy and Process	08/26/2014	06/10/2016	\$0	No Funding Required	Administrators, PLC Chairs

Measurable Objective 3:

collaborate to hire the best qualified staff members for vacancies by 06/16/2016 as measured by the successful recruitment and retention of qualified staff members.

Strategy 1:

Recruit qualified staff members for vacancies - Administrators and select certified staff will attend job fairs and interview on teams to ensure that the best available qualified staff are retained for employment.

Activity - Local and Regional Job Fair Attendance	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Administration and SIT Team Members will attend recruitment fairs at the local, regional and state level to attract the highest quality applicants for vacant positions.	Recruitment and Retention	06/26/2014	06/10/2016	\$0	No Funding Required	Administration, Select Certified Staff

Activity - Interview potential staff members using a team structure	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Prospective employees will be interviewed by a team of school staff members to ensure that applicants know that teachers have ownership in the employment process. Additionally team interviews will serve as a method to ensure staff cohesiveness and a continuing sense of community in the school climate.	Recruitment and Retention	06/26/2014	06/10/2016	\$0	No Funding Required	All certified staff.

Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Teacher Training on PLCs	Teacher development on effective PLCs.	Professional Learning	08/26/2014	06/10/2016	\$0	All Certified Staff
Interview potential staff members using a team structure	Prospective employees will be interviewed by a team of school staff members to ensure that applicants know that teachers have ownership in the employment process. Additionally team interviews will serve as a method to ensure staff cohesiveness and a continuing sense of community in the school climate.	Recruitment and Retention	06/26/2014	06/10/2016	\$0	All certified staff.
Revision of Master Schedule	The master schedule will be revised to ensure that students in different grade levels move in different tracks to ensure a more orderly transition during class changes.	Policy and Process	08/26/2014	06/10/2016	\$0	Administration, School Improvement Team
Differentiated Direct Instruction	Teachers will plan lessons that are differentiated to meet the levels and abilities of all students. Lessons will be designed based on the areas where the most improvement is needed as evidenced by pre-assessment.	Direct Instruction	08/26/2014	06/10/2015	\$0	All Certified Staff
Review of PLC Minutes	Administration will continually review PLC minutes submitted by PLC chairs.	Policy and Process	08/26/2014	06/10/2016	\$0	Administrators, PLC Chairs
Local and Regional Job Fair Attendance	Administration and SIT Team Members will attend recruitment fairs at the local, regional and state level to attract the highest quality applicants for vacant positions.	Recruitment and Retention	06/26/2014	06/10/2016	\$0	Administration, Select Certified Staff
SIT Discussion and Revision of Master Schedule	During the 2014 Summer SIT Retreat, the SIT team will review and/or revise the master schedule presented by administration for full implementation during 2014-2015 school year.	Policy and Process	08/05/2014	06/10/2016	\$0	Administration, SIT Team Members
Total					\$0	

District Funding

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Continued participation and training in use of SchoolNet to diagnose, assess and direct teaching.	Staff will continue to participate in school, district and state based development opportunities related to effective PLCs, Common Assessments and SchoolNet.	Direct Instruction	08/26/2014	06/10/2015	\$2160	All certified staff, district curriculum specialists.

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Total \$2160**Other**

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Purchase of Walkie Talkies (Radios)	The school will purchase additional Motorola digital communication radios to ensure timely communication regarding school safety and climate.	Other	08/26/2014	06/10/2016	\$1000	All staff.
Total					\$1000	

General Fund

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Purchase of Monitored Cameras	Two additional cameras will be purchased and placed in high traffic areas.	Other	08/26/2014	06/10/2016	\$1500	Administration
Total					\$1500	

State Funds

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Addition of part-time ISS certified staff member	A part-time ISS staff certified member will be hired to facilitate the newly created ISS program.	Recruitment and Retention	08/26/2014	06/10/2016	\$15400	Administration
Total					\$15400	

LEA or Charter Name/Number:

Cumberland County Schools - 260

School Name:

Seventy First Classical Middle School

School Number:

418

Plan Year(s):

2014-2016

Voting: All staff must have the opportunity to vote anonymously on the School Improvement Plan.

For

35

Against

0

Percentage For

100%

Date approved by Vote:

8/22/2014

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot....Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."

Committee Position*	Name
Principal	Patricia Ramos
Assistant Principal	Teresa Warner
Teacher Representative, Chair	Robin Flowers
Inst. Support Representative	Letricia Basnight
Teacher Assistant Representative	n/a
Parent Representative	Brenda Jackson
Teacher Representative	Denise McAlister
	Ashley Thompson
	Sylvia Beckham
	Carrie Louque
	Valerie Israel

Remediation Plan

Instructions: Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School: Seventy First Classical Middle

Year: 2014-2015

Description of the Plan

Purpose:	The purpose of this plan is to provide supplemental instruction to at-risk students to ensure mastery of course objectives and/or specific graduation requirements. (Schools serving students in kindergarten or first grade must determine how to prepare students to read at grade level by the time they enter second grade.)
Delivery:	Direct instruction via in-school tutors and classroom teachers
Students Served:	Targeted students will be identified in Reading and Math by classroom teachers for in-school tutoring. Any student may participate in after-school tutoring

Budget Amount

AMOUNT

Total Allocation:

\$23,410.70

Budget Breakdown

AMOUNT

Personnel:

Retired, certified reading teacher (Gail Catena) for in-school tutoring. Hourly rate of \$25.00 + 7.65% FICA x 3.5 hours per day, 3 days per week from October 15, 2014 until May 29, 2015

\$8,476.65

Retired, certified math teacher (Wima Sampson) for in-school tutoring. Hourly rate of \$25.00 + 7.65% FICA x 3.5 hours per week for math tutoring and 1.5 hours for 2 days per week for Math I tutoring from October 15, 2014 until May 29, 2015.	\$11,302.20
Classroom teachers providing after-school tutoring one day per week for 1 hour. Reading, math, Math I and science. Seven teachers per week at individual hourly rate, average of \$30.00 per hour, from January - May, 2014, or until funds are depleted	\$3,600.00
Materials & Supplies:	
Transportation:	
	AMOUNT

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Grand Total:

\$23,378.85

Monitoring & Evaluating Tools: *Indicate Yes or No by selecting Y or N from drop-down*

Y	PEP
Y	Student Activity Log
Y	Other (If yes, specify in the box below):
	Benchmarks, Progress Reports, Report Cards, Teacher Assessments

Title II Plan

Instructions: Complete each cell highlighted in red. Refer to the SAMPLE Remediation Plan located on the next tab for examples. **(Note: To return to the next line within a cell, press and hold down the ALT key then press the Enter key.)**

School:

Year: 2013-2014

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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Budget Amount

AMOUNT

Total Allocation:

\$2,928.00

Budget Breakdown

Staff Development

1

Staff Development will be directed toward total school improvement as well as individual professional growth needs and goals. The SIT has approved to send a team to the 2015 North Carolina Association of Middle Level Education Conference. The conference will be in Greensboro, March 15-17, 2015.

Description

AMOUNT

Personnel:

Substitutes for 3 teachers for 2 days @\$95.00

\$570.00

Training materials:

Registration/Fees:

Registration for 4 participants

\$780.00

Travel:

Mileage/Airfare:

200 miles round trip, one vehicle

\$110.00

Lodging/Meals:

2 nights, 2 rooms, double occupancy, 2 breakfasts, lunches and dinners for each participant

\$800

Consulting Services:

Follow up activities

Total for staff development 1:
This cell will automatically total for you

\$2,260.00

Staff Development
2

The SIT has approved funding to support a Data Session and Collaboration Retreat for second semester. This event will be held on a Saturday or on a workday. Date is TBD.

	<u>Description</u>	<u>AMOUNT</u>
Personnel:		
Training materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		600
Consulting Services:		
Follow up activities		
	Total for staff development 2: This cell will automatically total for you	\$600.00

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team voted for your teachers to have a duty free lunch by indicating yes (Y) or no (N) in the box to the right.	Y
Duty free planning time	Academic core subject area teachers have two 45/50 minute planning periods each day. Elective teachers have one 50 minute planning periods each day and have no homeroom.	
Safe and Orderly schools	<p>The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.</p>	
PBIS school	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right.	N
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating if applicable:	
Parental Involvement	<p>Open House in August prior to the start of school Monthly PTA meetings Parent representation on SIT Volunteer Sign Ups Parent/Teacher conferences days once per semester Weekly Parent Link updates Performing Arts concerts once per semester Curriculum Nght in September Award ceremonies four times per year Academic competitions Teacher Appreciation week activities Chaperone for field trips</p>	

	Chaperone monthly school dances
Review of the SIP plan and notification of changes	As a part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has been changed.